

Monitoring and Evaluation for Practitioners

This three week course is designed for individuals who are actively involved in the Monitoring and Evaluation process of those who intend to be in the near future. The course examines a plethora of tools and techniques available to a practitioner. A number of case studies will be considered through the course and delegates will be expected to complete project assignments for assessment through the course. The course can provide a Credit Award on completion if required.

Course overview

Week 1

What is monitoring and evaluation?

An evaluation of what is expected from a practitioner

Benefits and drivers for the process

Development of an understanding as to the beneficial effects of proper monitoring and evaluation together with the organisational drivers for such a process

Preparing for the process

An in depth review of steps which need to be taken in order to ensure effective monitoring and evaluation can take place. A variety of tools and techniques will be considered which will answer:

- Why are you doing it?
- Who is it intended for?
- What do you hope to achieve?
- What do you want to know?
- What resources can you access?
- When will you need the results by?
- How will you use the information you gather?

Week 2

Carrying out the monitoring and evaluation process

The second week of the course is devoted to a consideration of how the process of monitoring and evaluation can be carried out most effectively. Practical techniques and suggestions will be considered together with a variety of case studies. Delegates will be expected to complete a project during the week in organised syndicate groups

Week 3

Effective use and communication of results

To ensure the effort expended up to this point is not wasted, the information collected needs to be acted upon. Consideration is given to proper interpretation of information gathered, making recommendations which reflect findings and ensuring proper and effective communication of findings takes place

Location

Training is delivered in Central London within dedicated training facilities which provide a pleasant learning environment. Lunch is provided on each training day